

Date: 04.03.2023

Circular

The IQAC members under the chairmanship of Dr. S. P. Ravindra , Education officer and Principal Dr. Jagdeesh are requested to attend a meeting which is scheduled to be held on 05.03.2023 at 12.00 pm at board room, to discuss the following agenda.

Meeting Agenda

1. To discuss about teaching methodologies to be adopted
2. To review the important activities and events in the college
3. To review the status of NAAC work
4. To discuss on alumni association
5. To discuss about career guidance program for final year student

  
IQAC, Coordinator



  
Principal

Principal  
Srinivasa Institute of Management Studies  
P.M. Palem, Madhurawada,  
Visakhapatnam - 530041

## Copy to:

1. Dr. S. P. Ravindra Chairman, SIMS
2. Members of IQAC.
3. Administrative department, SIMS.
4. All teaching and non-teaching faculty

**Constitution of Internal Quality Assurance Cell**

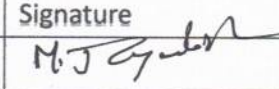
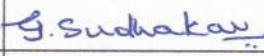
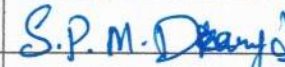

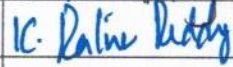
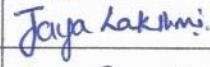
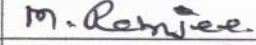
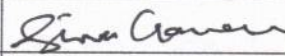
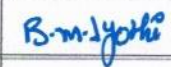


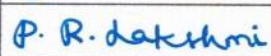
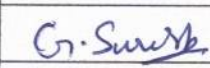

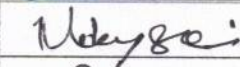
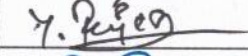

S. No	Name	Designation	Position
1.	Dr. M. Jagdeesh	Principal & Professor	IQAC Chair person
2.	Mr. G. Sudhakar	Assistant Professor	Coordinator
3.	Mrs. S. P. M. Deepika Das	Associate Professor	Member
4.	Mrs. S. P. M. Divya Das	Assistant Professor	Member
5.	Mr. K. Ratna Reddy	Assistant Professor	Member
6.	B. Jayalakshmi Durga	Assistant Professor	Member
7.	Prof. M. Ramjee	Assistant Professor	Member
8.	Mr. Maddi Siva Ganesh	Assistant Professor	Member
9.	Ms. Bandaru Makara Jyothi	Assistant Professor	Member
10.	Mrs. R. Santhi Sree	Assistant Professor	Member
11.	Mrs. Swathi	Assistant Professor	Member
12.	Mrs. P Rajyalakshmi	Assistant Professor	Member
13.	Mr. G. Suresh	Assistant Professor	Member



Principal  
Srinivasa Institute of Management Studies  
P.M. Palem, Madhurawada,  
Visakhapatnam - 530041

**Srinivasa Institute of Management Studies (SIMS)** is pleased to constitute the Internal Quality Assurance Cell (IQAC) with the following members.

**MEMBERS OF IQAC(Internal Quality Assurance Committee)**

S. No.	Name	Designation	Signature
1	Dr. M. Jagdeesh	IQAC Chair person	
2	Mr. G. Sudhakar	Coordinator	
3	Mrs. S. P. M. Deepika Das	Management Member	
4	Mrs. S. P. M. Divya Das	Management Member	
5	Mr. K. Ratna Reddy	Faculty Member	
6	B. Jayalakshmi Durga	Faculty Member	
7	Prof. M. Ramjee	External Expert	
8	Mr. Maddi Siva Ganesh	Faculty Member	
9	Ms. Bandaru Makara Jyothi	Faculty Member	
10	Mrs. R. Santhi Sree	Faculty Member	
11	Mrs. Swathi	Faculty Member	
12	Mrs. P Rajyalakshmi	Faculty Member	
13	Mr. G. Suresh	Faculty Member	
14	MS. V. Gautami	Member(Alumni)	
15	Ms. Udayasri	Member(Student)	
16	Mr. Y. Rajesh	Office Management	
17	Smt. R. Durga	Member(Parent)	

The above members are requested to involve whole heartedly in the quality improvement activities of the institution and bring laurels in view of the NAAC assessment in the ensuing academic year 2022-2023.

  
IQAC COORDINATOR

  
PRINCIPAL

Principal  
Srinivasa Institute of Management Studies  
P.M. Palem, Madhurawada,  
Visakhapatnam - 530041

### Minutes of Meeting

NATURE OF MEETING	IQAC
VENUE	Board Room
FREQUENCY OF MEET	Quarterly Once
CONVENED ON 05.03.2023	Time: 12.00 pm to 01.00 pm
LIST OF MEMBERS ATTENDED	Copy Attached
COPIES CIRCULATED TO	All members of the IQAC

The convener welcomed all the members of the IQAC, SIMS. The IQAC coordinator kept the agenda points of discussion to all members.

AGENDA POINTS	DETAILS OF DISCUSSION	REMARKS
1. To discuss about teaching methodologies to be adopted	The members discussed about various teaching learning methods to be implemented such as charts, video lectures, posters, PPTs etc.	The members decided to implement the following, To ensure the faculty that every unit in each course should cover two different modes of learning/activities.
2. To review the important activities and events in the college	The principal discussed with the members to organize International Women's Day in association with NSS district coordinator of Andhra University to conduct games and cultural for the faculty.	Ms.E.P.S. Bhagyalakshmi, NSS district Coordinator of Andhra University planned for conduction of International Women's Day on 8 <sup>th</sup> March 2023.

3. To review the status of NAAC work	The principal has discussed and reviewed the progress of NAAC work with Criterion Coordinators and members.	The principal informed all the members that IQAC application is proposed to be submitted on <u>17/01/2024</u>
4. To discuss on Alumni Association	The principal informed all the members that Alumni registration of SIMS is done on <u>02/02/2024</u>	The members decided to initiate alumni related activities.
5. To discuss about career guidance program for final year students	The principal discussed with the members and informed the Coordinator of Career Guidance Cell to plan a carrier guidance	The members decided and planned a Career Guidance Program on 11.04.2023.



Principal  
Srinivasa Institute of Management Studies  
P.M. Palem, Madhurawada,  
Visakhapatnam - 530041

Date: 23.08.2022


**Minutes of the Meeting**

As per the directions of AICTE and PCI the college has formed the following Internal Quality Assurance Cell

1. **Dr. M. Jagadeesh, IQAC Chair Person**, convened meeting of the Internal Quality Assurance Cell of SIMS College on 22<sup>nd</sup> August 2022. Chairperson of IQAC and Principal, has constituted members of the Internal Quality Assurance Cell of SIMS.
2. The members were asked to elect a new IQAC coordinator. The members unanimously elected Mr. G. Sudhakar as the IQAC coordinator and congratulated on his selection as IQAC coordinator.

Date: 23.8.2022

Chairperson of IQAC &amp; principal



Principal  
Srinivasa Institute of Management Studies  
P.M. Palem, Madhurawada,  
Visakhapatnam - 530041

**Members Attended:**

S. No	Names	Position	Signature
1	Dr. M. Jagdeesh	IQAC Chair person	M. Jagadeesh
2	Mr. G. Sudhakar	Coordinator	G. Sudhakar
3	Mrs. S. P. M. Deepika Das	Management Member	S.P.M. Deepika Das
4	Mrs. S. P. M. Divya Das	Management Member	S.P.M. Divya Das
5	Mr. K. Ratna Reddy	Faculty Member	K. Ratna Reddy
6	B. Jayalakshmi Durga	Faculty Member	Jaya Lakshmi
7	Prof. M. Ramjee	External Expert	M. Ramjee
8	Mr. Maddi Siva Ganesh	Faculty Member	Maddi Siva Ganesh
9	Ms. Bandaru Makara Jyothi	Faculty Member	B.m. Jyothi
10	Mrs. R. Santhi Sree	Faculty Member	R. Santhi Sree
11	Mrs. Swathi	Faculty Member	Swathi
12	Mrs. P Rajyalakshmi	Faculty Member	P. R. Lakshmi
13	Mr. G. Suresh	Faculty Member	G. Suresh
14	MS. V. Gautami	Member(Alumni)	Gautami
15	Ms. Udayasri	Member(Student)	Udayasri
16	Mr. Y. Rajesh	Office Management	Y. Rajesh
17	Smt. R. Durga	Member(Parent)	R. Durga